

Bi-Weekly Email Review Report



Date: 05/03/2021

Service Overview

Service Name:

Point of Contact:

Process Lead:

Status Date:

Service Description:

Daily Tracker

Email's reviewed till date

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Status Date

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Date	Emails Reviewed	Emails Escalated

Archived Reports

Contact

Tariq Hafeez

President/General Counsel

+ 1 (734) 274 2005

tariq.hafeez@legaleasesolutions.com

Naseeha Machingal

Lead - Business Development

+ 1 (866) 534-6177

naseeha.machingal@legaleasesolutions.com